

Appendix 3

Cheltenham Borough Council: Aged Debt Report - as at 1 October 2018

|              |                                                    | No. Outstanding Invoices | Value of Invoices in Payment Plans | Value of Invoices with Halted Recovery * | Value of Invoices with Legal | Value of Invoices awaiting Credit Notes ** | Value of Invoices for Write Off **** | Customer Credits *** | Not Due    | 0-30       | 1-3 Mths  | 3-6 Mths  | 6 mth - 1 Yr | 1 - 2 Yrs | 2 Yrs+ | Total        |
|--------------|----------------------------------------------------|--------------------------|------------------------------------|------------------------------------------|------------------------------|--------------------------------------------|--------------------------------------|----------------------|------------|------------|-----------|-----------|--------------|-----------|--------|--------------|
| CostC        | CostC (T)                                          |                          |                                    |                                          |                              |                                            |                                      |                      |            |            |           |           |              |           |        |              |
| ADB101 Total | Cheltenham Municipal Offices                       | 1.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | 5,052.95   | -         | -         | -            | -         | -      | 5,052.95     |
| ADB103 Total | Cheltenham Depot                                   | 5.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | 65,128.50  | -         | -         | -            | -         | 12.48  | 65,140.98    |
| ADB104 Total | Miscellaneous Operational Properties               | 29.00                    | 3,568.80                           | -                                        | -                            | -                                          | -                                    | -                    | 4,868.34   | 5,928.23   | 100.00    | -         | -            | -         | -      | 14,465.37    |
| BAL100 Total | General Fund Balance Sheet                         | 53.00                    | 324.76                             | 24.74                                    | 4,201.00                     | -                                          | -                                    | 2,658.77             | -          | -          | -         | 70.00     | 5.00         | 60.75     | 360.00 | 2,387.48     |
| BUC001 Total | Building Control - Fee Earning Work                | 5.00                     | 187.54                             | -                                        | -                            | -                                          | -                                    | -                    | 252.00     | 2,409.60   | -         | -         | 624.00       | -         | -      | 3,473.14     |
| CCM001 Total | Cemetery, Crematorium and Churchyards              | 95.00                    | -                                  | -                                        | -                            | -                                          | -                                    | 245.00               | 30,006.00  | 38,872.00  | 14,708.00 | 6,367.50  | 18,621.00    | -         | -      | 108,329.50   |
| COM101 Total | Oakley Resource Centre                             | 9.00                     | 1,200.00                           | -                                        | -                            | -                                          | -                                    | 868.96               | 10,472.00  | 10,750.00  | -         | -         | 720.00       | -         | -      | 22,273.04    |
| COM103 Total | St. Margaret's Hall                                | 2.00                     | 202.50                             | -                                        | -                            | -                                          | -                                    | -                    | 202.50     | -          | -         | -         | -            | -         | -      | 405.00       |
| CPK001 Total | Car Parks - Off Street Operations                  | 3.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | -          | -         | 5,241.60  | 5,280.00     | -         | -      | 10,521.60    |
| CSM001 Total | Cultural - Service Management and Support Services | 1.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | -          | -         | -         | 6,912.00     | -         | -      | 6,912.00     |
| ENF101 Total | Cheltenham Environmental Fund - Townscape          | 1.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | -          | -         | -         | -            | -         | 360.00 | 360.00       |
| FIE040 Total | Income and Expenditure on Investment Proproties    | 34.00                    | 16,923.85                          | 6,000.00                                 | -                            | -                                          | 6,417.25                             | -                    | 203,578.17 | 583,581.26 | 704.86    | -         | 50.00        | 845.15    | -      | 818,100.54   |
| FRM101 Total | Flood Risk Management                              | 1.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | -          | 5,500.00  | -         | -            | -         | -      | 5,500.00     |
| GBD001 Total | Community Welfare Grants                           | 1.00                     | -                                  | 270.00                                   | -                            | -                                          | -                                    | -                    | -          | -          | 270.00    | -         | -            | -         | -      | 270.00       |
| HLD170 Total | Cheltenham Trust Intercompany Account              | 1.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | -          | 7,632.18  | -         | -            | -         | -      | 7,632.18     |
| HOM001 Total | Homelessness                                       | 1.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | 132.50     | -          | -         | -         | -            | -         | -      | 132.50       |
| HOS004 Total | Housing Standards                                  | 8.00                     | -                                  | 1,240.20                                 | 945.30                       | -                                          | -                                    | -                    | -          | -          | -         | -         | -            | -         | -      | 2,185.50     |
| LTC111 Total | Business Improvement District Administration       | 1.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | 8,656.06   | -         | -         | -            | -         | -      | 8,656.06     |
| NDC001 Total | Non Distributed Costs                              | 4.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | 3,535.83   | -         | -         | -            | -         | -      | 3,535.83     |
| OPS001 Total | Parks & Gardens Operations                         | 6.00                     | 1,401.50                           | -                                        | -                            | -                                          | -                                    | -                    | 299.55     | 3,519.01   | -         | -         | -            | -         | -      | 5,220.06     |
| OPS002 Total | Sports & Open Spaces Operations                    | 19.00                    | 790.89                             | -                                        | 420.15                       | -                                          | -                                    | -                    | 5,566.67   | 3,375.00   | 4,500.00  | 3,125.00  | 25.66        | 1,300.00  | -      | 19,103.37    |
| OPS004 Total | Allotments                                         | 66.00                    | -                                  | 55.14                                    | -                            | 18.03                                      | -                                    | 45.60                | -          | -          | -         | 79.60     | 3,168.04     | 78.29     | -      | 3,298.36     |
| OPS101 Total | Arle Road Nursery Operations                       | 3.00                     | -                                  | 170.07                                   | -                            | -                                          | -                                    | -                    | -          | -          | -         | 1,090.81  | -            | 1,363.63  | -      | 2,624.51     |
| REC101 Total | Recreation Centre Operations                       | 2.00                     | -                                  | 181.30                                   | -                            | -                                          | -                                    | -                    | -          | -          | 25,000.00 | -         | -            | -         | -      | 25,181.30    |
| REG001 Total | Environmental Health General                       | 5.00                     | 3,475.00                           | -                                        | -                            | -                                          | -                                    | -                    | 1,908.29   | 1,364.33   | -         | 693.00    | -            | -         | -      | 7,440.62     |
| REG002 Total | Licensing                                          | 22.00                    | -                                  | -                                        | -                            | -                                          | -                                    | -                    | 2,005.94   | 2,067.00   | 1,185.00  | -         | -            | -         | -      | 5,257.94     |
| REG003 Total | Animal Control                                     | 1.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | -          | -         | -         | -            | 320.00    | -      | 320.00       |
| REG013 Total | Polution Control                                   | 13.00                    | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | 1,761.00   | -         | -         | -            | 303.00    | -      | 2,064.00     |
| REG018 Total | Pest Control                                       | 22.00                    | -                                  | 250.00                                   | -                            | -                                          | -                                    | -                    | 625.00     | -          | 155.00    | 120.00    | 625.00       | 50.00     | -      | 1,438.00     |
| RYC008 Total | Bulking Facility                                   | 26.00                    | -                                  | -                                        | -                            | -                                          | -                                    | -                    | 80,232.30  | 159,636.42 | 7,460.65  | 32,967.66 | 1,381.68     | -         | -      | 281,678.71   |
| SPP002 Total | Community Alarms                                   | 970.00                   | 83,492.06                          | 510.59                                   | -                            | 106.06                                     | -                                    | 255.36               | 261.39     | 29.06      | 29.06     | 116.19    | 174.31       | -         | -      | 84,463.36    |
| STC011 Total | Abandoned Vehicles                                 | 16.00                    | -                                  | 192.00                                   | 2,144.00                     | -                                          | -                                    | -                    | -          | -          | 192.00    | -         | 288.00       | 384.00    | -      | 3,104.00     |
| TGI040 Total | Capital Grants and Contributions                   | 1.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | -          | -         | -         | 66,982.16    | -         | -      | 66,982.16    |
| TOU002 Total | Tourist / Visitor Information Centre               | 1.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | 4,600.00   | -         | -         | -            | -         | -      | 4,600.00     |
| TOU003 Total | Tour of Britain                                    | 2.00                     | -                                  | -                                        | -                            | -                                          | -                                    | 27,694.70            | -          | -          | -         | 39,651.20 | -            | -         | -      | 11,956.50    |
| TRW001 Total | Trade Waste                                        | 515.00                   | 83,872.14                          | 3,481.20                                 | 476.61                       | 120.00                                     | -                                    | 929.00               | 734.55     | 40,972.20  | -         | 3,171.70  | 6,276.90     | 1,691.25  | -      | 139,729.65   |
| Grand Total  |                                                    | 1,945.00                 | 195,439.04                         | 12,375.24                                | 8,187.06                     | 244.09                                     | 6,417.25                             | 32,979.39            | 341,145.20 | 941,238.45 | 67,436.75 | 92,694.26 | 111,133.75   | 6,396.07  | 732.48 | 1,749,796.21 |

  

|                           |                                 | No. Outstanding Invoices | Value of Invoices in Payment Plans | Value of Invoices with Halted Recovery * | Value of Invoices with Legal | Value of Invoices awaiting Credit Notes ** | Value of Invoices for Write Off **** | Customer Credits *** | Not Due    | 0-30       | 1-3 Mths   | 3-6 Mths   | 6 mth - 1 Yr | 1 - 2 Yrs | 2 Yrs+    | Total        |
|---------------------------|---------------------------------|--------------------------|------------------------------------|------------------------------------------|------------------------------|--------------------------------------------|--------------------------------------|----------------------|------------|------------|------------|------------|--------------|-----------|-----------|--------------|
| CostC                     | CostC (T)                       |                          |                                    |                                          |                              |                                            |                                      |                      |            |            |            |            |              |           |           |              |
| HRA100 Total              | Repairs and Maintenance         | 681.00                   | 93,394.31                          | 54,289.51                                | 1,684.22                     | 24.00                                      | -                                    | 177.40               | 14,506.44  | 8,140.00   | 13,738.21  | 21,122.51  | 22,111.64    | 36,996.63 | 36,191.88 | 265,546.30   |
| HRA110 Total              | Supervision and Management      | 2.00                     | -                                  | 5.00                                     | -                            | -                                          | -                                    | -                    | -          | -          | -          | -          | -            | -         | 461.61    | 466.61       |
| HRA200 Total              | Dwelling Rents                  | 2.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | 1,229.90   | -          | -          | -            | 3.00      | -         | 1,232.90     |
| HRA210 Total              | Non-dwelling Rents              | 166.00                   | 7,994.53                           | 4,660.50                                 | 30.00                        | 10.00                                      | -                                    | -                    | 9,175.00   | 17,688.86  | 1,221.39   | 655.26     | 109.25       | 270.00    | 365.50    | 42,140.29    |
| HRA221 Total              | Service Charges to Leaseholders | 548.00                   | 232,823.41                         | 46,811.72                                | 1,797.22                     | 845.79                                     | -                                    | 73.84                | 10,993.94  | 19,030.25  | 33,092.00  | 12,706.34  | 41,160.75    | 30,337.35 | 44,638.11 | 467,584.23   |
| HRA235 Total              | HRA Other Income                | 6.00                     | -                                  | -                                        | -                            | -                                          | -                                    | -                    | -          | -          | -          | -          | -            | -         | 120.00    | 120.00       |
| Grand Total               |                                 | 1,405.00                 | 334,212.25                         | 105,766.73                               | 3,511.44                     | 879.79                                     | -                                    | 251.24               | 34,675.38  | 46,089.01  | 48,051.60  | 34,484.11  | 63,381.64    | 67,606.98 | 81,777.10 | 777,090.33   |
| Grand Total               |                                 | 3,350.00                 | 529,651.29                         | 118,141.97                               | 11,698.50                    | 1,123.88                                   | 6,417.25                             | 33,230.63            | 375,820.58 | 987,327.46 | 115,488.35 | 127,178.37 | 174,515.39   | 74,003.05 | 82,509.58 | 2,526,886.54 |
| Previous month's position |                                 | 3,344.00                 | 431,888.59                         | 142,612.19                               | 11,723.50                    | 2,411.15                                   | 6,417.25                             | 40,132.86            | 198,283.46 | 300,299.40 | 152,008.87 | 103,874.07 | 181,412.25   | 58,292.95 | 61,391.82 | 1,608,553.04 |

\* Value of Invoices with Halted Recovery - invoices with issues to be resolved before payment / futher recovery action e.g. service disputed, bounced direct debits, with bailiffs, etc.

\*\* Value of Invoices Awaiting Credit Note - credit notes have to be authorised on Agresso, until they are authorised the invoices remain outstanding but a complaint code is used to mark them appropriately.

\*\*\* Customer Credits - accounts where customers have paid in advance of an invoice, or in error.